

# PROCEDURE FOR ONLINE APPLICATION

## (MANAGEMENT QUOTA ONLY)

### Before Applying

- 1) **Download and read our brochure carefully** before applying.
- 2) **ELIGIBILITY IS PASS IN SSLC/EQUIVALENT FOR DIRECT FIRST YEAR ADMISSION.**
- 3) **ELIGIBILITY IS PASS IN PLUS TWO WITH PHYSICS, CHEMISTRY, MATHEMATICS OR EQUIVALENT FOR LATERAL ENTRY (AS DECLARED BY GOVERNMENT).**
- 4) **OTHER CRITERIA RELATED TO ELIGIBILITY IS FIXED BY GOVERNMENT. CHECK [www.polyadmission.org](http://www.polyadmission.org) for eligibility. MAKE SURE THAT YOU ARE ELIGIBLE BEFORE APPLYING. APPLICATION FEES WILL NOT BE REFUNDED UNDER ANY CIRCUMSTANCES.**
- 5) Get a good idea about each course and then decide on which course to apply for with the highest priority and one with least priority.
- 6) Our fee details are as follows

#### For Direct First year students

**FIRST YEAR – Rs. 43,000/- (Forty Three Thousand Only, inclusive of all fees, PTA fund and others. \*\*\*\*Additional of Rs. 500/- for Tool and Die Engineering)**

**SECOND YEAR – Rs. 38,500/- (Thirty Eight Thousand and Five Hundred Only)**

**THIRD YEAR – Rs. 38,500/- (Thirty Eight Thousand and Five Hundred Only)**

#### For Lateral Entry

**SECOND YEAR – Rs. 53,000/- (Fifty Three Thousand Only. \*\*\*\*Additional of Rs. 500/- for Tool and Die Engineering)**

**THIRD YEAR – Rs. 38,500/- (Thirty Eight Thousand and Five Hundred Only)**

**\*\*Fees for extracurricular activities will be collected when the need arises.**

### Submitting Application

- 1) Give correct and complete information in all columns. Incomplete forms will be rejected summarily. Select your choices carefully.
- 2) Upload your good quality passport size photo, taken using a good camera with light coloured PLAIN background. **If camera is not available, you may use your mobile phone. But make sure that the photograph is CROPPED TO PASSPORT SIZE and the size is less than 1 MB. Else you may face problems while uploading. Light plain background is preferred**
- 3) Press the submit button after entering all details and uploading photo correctly.
- 4) A pdf form (Application form) will be generated with all the data entered. Verify once again whether you have entered all the data correctly, on the pdf form generated.
- 5) **DO NOT PRINT. SIGNATURES NEED TO BE AFFIXED ONLY AT THE TIME OF ADMISSION.**

- 6) Keep the pdf of application form ready for the next step of uploading.

## Application fees payment

- 1) Our account details are as follows

Bank Name: UCO Bank  
Bank Branch: Palayam, Calicut.  
IFSC: UCBA0000147  
Account Name: Association for Welfare of the Handicapped  
Account Number: 01470100011466

- 2) Our application fee is Rs. 300/-. Please make the payment to the above account and keep a receipt ready. A screenshot showing SUCCESSFUL PAYMENT WITH REFERENCE NUMBER IS NEEDED in the case of online payment. A clear photograph of receipt is needed for cash payment at bank or NEFT from any bank.

## Submission of application form, copies of certificates and fees receipt

- 1) Visit our website once again. A link for uploading application form, fees receipt and certificates is given.
- 2) Click on the link and fill up the details, especially your e mail id.
- 3) Upload application form, fees receipt, a clear photo of SSLC and if needed a clear photo of PLUS TWO certificate and submit.
- 4) We will be acknowledging the receipt of your form to the given mail.

**OR**

Alternatively, you may mail the below given items to [awhptc@gmail.com](mailto:awhptc@gmail.com)

- 1) Application form
- 2) Fees receipt
- 3) SSLC Book
- 4) Plus Two (If Lateral entry application)

Please mention subject of the email as “**Application for admission**”

## Admission

You will be called for admission/seat registration, if eligible, based on yours marks in SSLC. So please make sure that the phone number is correct. Other instructions will be given via phone call, if needed.

For any doubt in connection with online application please call/SMS/whatsapp on 9809234055 or email [vivekpjohn@gmail.com](mailto:vivekpjohn@gmail.com)

**Applications forms without FEES/FAILED PAYMENT RECEIPT and NECESSARY CERTIFICATES will be rejected summarily.**